



At St Andrew's, children will be taught to become reflective about beliefs and values, and use their imagination and creativity to develop curiosity in their learning. They will be helped to develop and apply an understanding of right and wrong both in and out of school and be encouraged to take part in activities to develop their social skills. Children will develop an awareness of and respect for diversity in relation to gender, race, religion and disability. All pupils will have the same access to all areas of the curriculum regardless of their gender, race or cultural background.

Charging and Remissions Policy

1 Introduction

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition and visiting performers.

2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. **All children will be treated the same, this is not dependent on the contribution made.**
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school will provide this information on request.
- 2.3 The following is a list of additional activities organised by the school which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- Visits to museums
 - Sporting/music activities which require transport expenses;
 - Outdoor adventure activities;
 - Visits to the theatre

3 Residential visits

- 3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make a charge for the education and travel expenses. However, we do make a charge to cover the costs of board and lodgings. Parents who receive Income Support, Income-based Jobseeker's Allowance, Support under the VI of the Immigration and Asylum Act 1999, Child Tax Credit provided the parent is not entitled to working tax credit and their annual income does not exceed £16,105 or Guaranteed State Pension Credit are permitted to be exempt from payment. These parents must inform the school.

4 Music tuition

- 4.1 Children are charged for individual or group music **tuition by peripatetic music teachers**. The peripatetic music teachers teach individual or small group lessons. The music service makes a charge for these lessons. We give parents information about additional music tuition at the start of each academic year.

5 Sport

- 5.1 After school sport activities may carry a charge in order to cover the running cost/coach cost.

6 Clubs

- 6.1 We charge for some clubs as necessary in order to cover the costs of provision for the activity. Costs can include travel, staffing and/or resources among other items.

7 Remissions

- 7.1 We will refund voluntary contributions towards trips in the event of pupils being ill or otherwise unable to attend the visit due to no fault of their own. Parents need to make a request to the school. We will not refund contributions where a child is refused permission to attend a school visit due to his or her own poor behaviour.

8 General Charges – Dinner money, uniform etc.

- 8.1 Most increases and charges will be decided by the School Business manager in consultation with the Headteacher.

Consultation and Review

The policy will be reviewed every year by the Headteacher in consultation with the Governors.

Policy Reviewed : December 2017