#### St Andrew's Infant School has a

- No Smoking/Vaping Policy
- No Dogs Policy

both inside school and on our grounds.



School starts at **9.00am** (the doors open at **8.50am**).

We close the hall doors at 9am. If arriving **after** this time, please enter via the main office door. Registration closes at 9.05am after which time your child will receive a Late Mark.

Please check that **ALL** of your child's uniform is named – even coats please.

We give out Good to be Gold stickers on Friday afternoons to celebrate every child who follows the class and school rules and is on the Gold part of the class behaviour charts.

If your child comes home wearing one, please praise them for making the right choices.

#### **Parent Volunteers**

For any parent/carer who volunteered to help in school last year, and would like to do the same this year, Mrs Swallow will be having a Safeguarding and Confidentiality meeting on

Tuesday 10<sup>th</sup> @ 2.45pm OR Thursday 12<sup>th</sup> @ 9.00am.

Please let the office staff know which one you can attend.

Any other parents, including Reception parents who would like to start volunteering in school, please wait to meet Mrs Swallow until the final week of this half term and she can discuss obtaining a DBS check to start volunteering after half term.

Help varies from class to class, but all helpers will be required to assist with listening to children read.

### **Safety Reminders**

- PLEASE park away from the school zone and especially away from the Zebra Crossing.
- PLEASE do not park in the staff car park unless you have permission from the Head of School.
- PLEASE respect our neighbours and do not block their drives when dropping off/collecting children.
- PLEASE use the footpaths at either end of the staff car park and don't be tempted to cut through it. We do have cars that need to come and go near the start and end of the school day.

## Please note:

Our School Office opens at <u>8.50am</u> and is open all day until 4.00pm.

# Routine dental / optician / doctors' appointments

Please make routine appointments AFTER school or during holidays to stop your child from missing their valuable education!

Routine appointments are <a href="UNAUTHORISED">UNAUTHORISED</a> absences and will be recorded on your child's record.

You may also receive a visit by the Education Welfare Officer.