



# REQUEST FOR A SCHOOL PLACE

## Part A: Parent/Carer to complete

Child's details			
Surname		First name	
Date of birth		Gender	Male/Female
Home address			
	Postcode:		
Telephone number		Mobile number	

First language		Nationality	
When did your child arrive in this country?			

Current school details			
Current /most recent school attended		Current year group	
Tel no of school			
Is your child currently registered at a school?	Y/N	Is your child attending school regularly?	Y/N
If your child is not attending regularly please explain why			

Please give details about your child's needs	
Learning needs	
Medical/physical	
Behaviour/social & emotional	
Other	

<b>Are there any safeguarding issues regarding the child?</b>	<b>Y/N</b>	<b>Are there any outside agencies involved with the child?</b>	<b>Y/N</b>
<b>If yes please provide details:</b>			

<b>Reason for requesting new school</b>
<b>Please provide reasons for requesting a place at our school for your child</b>

<b>Signed: (Parent/carer)</b>	
<b>Print name</b>	
<b>Date</b>	

**Part B: To be completed with current/previous school**

Attainment				
Subject	Working below year group expectations	Working towards year group expectations	Working within year group expectations	Working at greater depth within year group expectations
Reading				
Writing				
Maths				

Actual attendance %			
Authorised absence %		Unauthorised absence %	

Exclusions: please give details of any exclusions	
Period of exclusion	Reason why excluded
Is the child at risk of permanent exclusion?	YES/ NO

**Please give details of additional support/intervention that the child may need:  
(Learning; Medical/Physical; Behaviour/Social & emotional; Other)**

**Any further information**