



# ST. ANDREW'S CE (VA) INFANT & JUNIOR SCHOOLS



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Wednesday 10<sup>th</sup> September 2025

Dear Parents/Carers,

As you are all aware, we have moved to My Child At School (MCAS) this academic year for our communication, booking and payment system. We hope by now that you have all managed to set yourselves up on the app and use it to make payments and send/receive messages to/from school.

One of the features of MCAS, that differs from our old system, is that parents/carers can now book their children into Wrap Around Care themselves. We believe this setting will allow for a smoother booking process for all. With this in mind, from October onwards, parents/carers will be responsible for booking their own children into Wrap Around Care via MCAS.

Both schools will still run on a monthly basis for bookings and the office staff will set this up before the bookings go live. You will receive a message once the bookings are live for the month and then you will be able to process your bookings on MCAS. Both schools will still require 24hrs notice for any additional bookings and we would like to politely remind you that, if your child is not on the register or the booking is made with less than 24hrs notice, we will not be able to accommodate this booking.

Please see below the details of the dates the bookings will go live on MCAS:

Month	Date live for parents/carers on MCAS (notified by text once live)
October's bookings – 6 <sup>th</sup> October – 24 <sup>th</sup> October	Monday 29 <sup>th</sup> September
November's bookings – 3 <sup>rd</sup> November – 28 <sup>th</sup> November	Monday 20 <sup>th</sup> October
December's bookings – 1 <sup>st</sup> December – 19 <sup>th</sup> December	Monday 24 <sup>th</sup> November
January's bookings – 5 <sup>th</sup> January – 30 <sup>th</sup> January	Monday 15 <sup>th</sup> December
February's bookings – 2 <sup>nd</sup> February – 27 <sup>th</sup> February	Monday 26 <sup>th</sup> January
March's bookings – 2 <sup>nd</sup> March – 27 <sup>th</sup> March	Tuesday 24 <sup>th</sup> February
April's bookings – 13 <sup>th</sup> April – 1 <sup>st</sup> May	Monday 23 <sup>rd</sup> March
May's bookings – 5 <sup>th</sup> May – 20 <sup>th</sup> May	Monday 27 <sup>th</sup> April
June's bookings – 1 <sup>st</sup> June – 26 <sup>th</sup> June	Monday 18 <sup>th</sup> May
July's bookings – 29 <sup>th</sup> June – 17 <sup>th</sup> July	Monday 22 <sup>nd</sup> June

We hope that you find this process smooth and easy to make bookings, however, if you have any questions or issues when booking, please contact the school office, who will be happy to help.

Yours sincerely,  
Mrs J Hall  
Executive School Business Manager



PROMOTING EXCELLENCE WITHIN A CARING CHRISTIAN COMMUNITY